

2012 STUDENT ART EXHIBITION Materials

- CONTAINS:
1. Prospectus & calendar/timetable for exhibit
 2. Guidelines for preparing works for entry
 3. Participation agreement form
 4. Individual work entry form (for 1 to 3 works) and instructions for filling it out.

Please make photocopies from the attached sheets and distribute to your students. Please maintain these originals as a 'master set' to make further copies as you have need.

In addition, please post the Prospectus & Calendar and the Guidelines for Entry of Works in your classrooms. I also ask you to review them with your class, especially the guidelines for preparing works for entry.

**Students can also find copies of the materials at
<http://cfa.lmu.edu/laband/upcoming.htm>**

**Thank you for you co-operation. I'm looking forward to a great exhibit this year!
If you have questions, please do not hesitate to call me: ext. 8-3087 or
arden.sherman@lmu.edu**

**Arden Sherman
Gallery Manager, Acting Director
Laband Art Gallery, LMU**

2012 JURIED STUDENT ART EXHIBITION

Laband Art Gallery APRIL 11– MAY 5

CALENDAR

- **DROP OFF WORK** MONDAY, MARCH 26, 10am – 4pm
TUESDAY, MARCH 27, 10am – 4pm

Be sure to read details about matting/framing, etc. in attached materials. You can enter up to 3 works.

- **RESULTS AVAILABLE** FRIDAY MARCH 30, 10am-4pm

- **PICK-UP OF NON-ACCEPTED WORKS**

FRIDAY MARCH 30 10am – 4pm

Works not picked up on FRIDAY, MARCH 30 will be returned to appropriate classrooms starting at 4pm

- **RECEPTION** THURSDAY, APRIL 26th, 5:00 – 7pm

The Awards Ceremony will take place during this reception

- **SHOW CLOSES** SATURDAY, MAY 5, 4pm

- **PICK-UP WORK:** MONDAY, MAY 7, 10am – 4pm
TUESDAY, MAY 8, 10am – 4pm
WEDNESDAY, MAY 9, 10am – 4pm

Works **MUST** be picked up from the Laband on **May 7, 8, or 9.**
Any works not picked up by May 9th will be returned to Bill Vaughan for disposal.

TO: All Art Department Faculty and Students
FROM: Arden Sherman, Laband Art Gallery
RE: *Calendar for 2012 Annual Juried Student Art Exhibition*

EXHIBITION DATES: April 11 to May 5th

A. JURORS FOR THE 2012 EXHIBITION ARE:

Emily Gonzalez, Curatorial Assistant, UCLA Hammer Museum, Los Angeles
Amanda Hunt, Associate Curator, LA><ART, Los Angeles

B. ENTRY PROCEDURES

- i. Students may enter up to 3 works.
- ii. Submission Dates: Bring Works to the Laband Gallery on
Monday, March 26 and Tuesday March 27, 10:00 am to 4:00pm

NO LATE ENTRIES WILL BE ACCEPTED, NO EXCEPTIONS.

ALL WORKS MUST BE SUBMITTED BY THE ARTIST HIM/HERSELF

- iii. Terms of Participation Form and Entry Labels:

Please bring:

1. Your signed Agreement Form
2. Your Entry Forms for each work (all three sections filled out for each piece)

You must have your receipt to reclaim your work:

- (1) If it is not selected by the jurors for the show, or
- (2) If it is chosen by the jurors for the exhibition, then you will need the receipt to reclaim your work at the close of the exhibition.

C. JURYING PROCESS AND PICK UP OF NON-SELECTED WORKS

- i. All entries will be juried on Wednesday, March 29.
- ii. **The results of the jurors' selection will be available to entrants on FRIDAY MARCH 30th, 10:00 am to 4 pm.**
- iii. Works not selected for exhibition **must be picked up during these hours** by presenting your entry receipts. **If any "non-selected" works are not picked up from the Laband, they will be deposited in the appropriate classrooms**, e.g. photos will be returned to Photography, Burns 138, etc., **starting FRIDAY MARCH 30th at 4pm.** We must remove all non-accepted works by Thursday evening, to prepare for the exhibition.

D. THE EXHIBITION

- i. Reception
The reception for the exhibition is on **Thursday, April 26 from 5:00 to 7 pm.** Jurors' prizes/cash awards are generously provided by Andrea Kingaard Friedman, (Marymount College, '66), and include the Laband Director's Award of Distiction. The Metal Arts Society of Southern California Award also provides a cash prize for jewelry. Prizes/awards will be announced at the opening reception at 6pm. Please invite your friends, families and the LMU community to this festive event. Refreshments will be provided.
- ii. The exhibition will be on view until Saturday May 5, 4pm. The gallery is open Wednesday – Sunday, noon – 4pm.

E. PICKUP OF WORKS AFTER THE EXHIBITION

- i. Pickup Dates:
Works must be picked up from the Laband on Monday May 7 from 1:30 – 4pm or Tuesday and Wednesday, May 8 and 9, from 10 am to 4 pm
Please remember that work will be released only to those who present their receipt(s) issued when you entered your work! Works left in the Laband after May 9th will be returned to Bill Vaughan in Burns 136 for disposal.

Other arrangements for pickup must be made with the director of the Laband Gallery (310) 338-3087, arden.sherman@lmu.edu **by May 3, 2012.**

Guidelines for Entering & Preparing Works for the Annual Student Exhibition

GENERAL PREPARATION GUIDELINES

1. All works must be finished and ready to be displayed when submitted for the jurors' consideration.
2. Please note: A series of photographic works or ceramics **will not** be considered a single work.
3. It is preferable that works on paper (prints, drawings, watercolors, mixed media on paper, photographs, and graphic design) **be matted and framed**. Graphic Design pieces can be mounted solely on a backboard. Other works should be matted with a window over mat as well as a backboard. (see below for details on matting and framing)
4. Please don't use any live plant or animal matter in your work.
5. **Works on paper that are not framed MUST BE matted in a standard size so that we can protect it with plexi for hanging. The standard sizes are:**
 - 8 x 10 inches**
 - 11 x 14 inches**
 - 14 x 18 inches**
 - 16 x 20 inches**
 - 22 x 28 inches**
6. Works on paper that are larger than the dimensions above should be framed. If they are not, they will be hung with pins directly on the wall.
7. Please **do not** mount works on foam core, please use mat board on front and back.
8. Mats should be white or off-white/ivory.
9. Frames are not needed for work done on wood panels or canvas works stretched on most well made stretcher bars. Paintings and panels will be hung from the topmost horizontal support bar of the work, and therefore require that there is sufficient grip area (thickness) at the back of the top stretcher bar so that the painting can hang over two nails.
10. Students who are doing installations or have paintings or mixed media pieces needing special consideration should consult with **instructor and Arden Sherman (acting gallery director) two week** prior to entry dates. Space will be made available for preparation and /or documentation of installation work in a classroom or in the gallery for the jurying date.

MATTING AND FRAMING FOR WORKS ON PAPER

Please follow the guidelines below in preparing your works. If you have further questions, please consult Arden Sherman or your instructors.

PRINTS, DRAWINGS, PHOTOGRAPHS (including: watercolors and mixed media on paper)

It is preferable that your prints, drawings, and photographs be **matted and framed**.

MATS: A window mat is made up of 2 components: a backing board and window over mat. The window mat should have margins no narrower than three to four inches. Often the bottom of the window mat will look best if it is “weighted”, that is, wider at the bottom than at the top and sides. Even if the paper size is not standard, the outside dimensions of the mat can be made standard, thus allowing for the use of more affordable ready-made frames. Please do not mount on foam core.

COLOR: Mats should never be whiter than the paper. Choose the same tone or slightly darker. **Please use neutral colored mats** e.g. white or light shades such as bright white, off-white, and ivory.

ASSEMBLY: When assembling, the backing board and window mat are hinged at its longest side with a piece of archival tape or linen tape. The work of art is supported by a backing board and framed by the window mat.

FRAMES FOR MATTED PIECES:

(Optional – but strongly encouraged; consult with your instructor.)

Remember that the mat has already served as a partial framing device. For a matted work, there are three basic choices for frames:

1. **Wood Frames:** Simple (non-ornamented) is better. Large paper pieces will need a sturdier frame to support the weight of the glazing material (see GLAZING). It is important that the frame has enough thickness to it so that hanging devices such as d-rings can be attached to the backs.
2. **Metal Frames (Metallic or Painted):** Usually these are thin and simple. They should act as a visual separation between the wall and piece. A thin dark (flat black) frame is often the best choice. Gold and Silver metallic will create the same function and give a “lighter feel”. Avoid colors.
3. **Plastic Box Frames:** A good inexpensive option for framing paper works. PBFs are also good for paper pieces or mixed-media works that are mounted onto canvas or linen covers. But please see following page for unacceptable frames.

GLAZING: For all works framed in wood and metal (1 & 2), **plexiglass is preferred**, due to its light weight and flexibility. For smaller works, sheet glass is acceptable, but remember, it is brittle and subject to breakage and shattering, and is hazardous. **Works**

20 x 24” or larger should never be framed in sheet glass. If you use sheet glass, however, do not use the “non-glare” type; it will obscure your work.

HANGING DEVICES: Works should have secure and stable hanging devices such as d-rings or cleats. We prefer that you don’t use wire, but you may have to for metal frames. (Please no i-hooks or sawtooth hangers).

WARNING: Do not enter work in the following kinds of frames. Work entered in the frames described below will be disqualified.

1. Clear plastic, “sandwich type” economy frames which use string for hanging. They are unstable and difficult to hang.
2. Frameless “sandwich type” economy frames utilizing glass or plastic sheets that are secured with metal fasteners or clips. They are also unstable and difficult to hang; those with glass are dangerous to handle.
3. ANY frame without secure and stable hanging devices or hanging capacity. Please no saw tooth hangers or i-hooks. If we cannot hang it, we won’t show it.

GRAPHIC DESIGN AND COMPUTER GRAPHICS

MOUNTING: It is preferable for design and computer graphic works matted and framed. The use of a top window over mat is not necessary. Please do not mount on foam core.

PRESENTATION: Top and side margins should be at least 3”. The bottom margin should be weighted (slightly wider than the top margin, 3 ½ to 4”). Margin size may increase in proportion to the greater size of the work to be mounted.

FRAMING: See details under works on paper section regarding framing.

If accepted by the jurors, large format, **unmatted and unmounted** prints, drawings or photo sheets will be mounted to the wall with pushpins or similar tacking devices.

DISPLAY GUIDELINES FOR OTHER ART FORMS

WORKS ON CANVAS AND WOOD PANELS

Frames are not needed for work done on wood panels or canvas works stretched on most well made stretcher bars. Paintings and panels will be hung from the topmost horizontal support bar of the work, and therefore require that there is sufficient grip area (thickness) at the back of the top stretcher bar so that the painting can hang over two nails.

3-D, SCULPTURE AND CERAMICS

Any work that is meant to be freestanding should be adequately designed to do so when the work is entered. If your work needs supports in order to stand, you must fabricate

them for the work and include them with your entry. Ceramic pieces intended for hanging on the wall must have adequate hanging devices.

JEWELRY

The jewelry instructor will oversee the display of jewelry that is accepted into the Student Exhibition. If you have any questions about entering your work, please consult with her.

INTERACTIVE MEDIA AND VIDEO

For CD formats, once the “window” is opened for viewing, the work should have clear directions and indications for interactivity by the user, i.e. the various options for navigating through your work should be self-evident. Video works should be preceded by a title and appropriately edited for ease in viewing – no raw footage. You should speak with Carolyn Peter about monitor and display requirements.

SPECIAL PROJECTS AND NEEDS

Students who are doing installations or have paintings or mixed media pieces needing special consideration should consult with **instructor and Arden Sherman (acting gallery director) two weeks** prior to entry dates. Space will be made available for preparation and /or documentation of installation work in a classroom or in the gallery for the jurying date.