Essential Information for your Transfer Application

Communication Studies Department (CMST)

Thank you for your interest in our program. This packet contains:

1. Communication Studies Transfer Application
2. Communication Studies Major Checklist/Academic Planner

The current Administrator of the department is Dr. Michele Hammers. Until notified otherwise, you should communicate with Dr. Hammers as the main contact person concerning your transfer questions and planning. To maximize the meaningfulness of your communication with her, please engage the following steps:

1. Review the application packet with care.
2. Assess your current academic status candidly (on your own, with your current academic advisor and/or friends/parents/mentors).
3. Study the Communication Studies Mission Statement, Student Learning Outcomes and the culture of CMST (by reading the LMU Bulletin, talking with our current CMST students and Professors, doing research on the scholarly discipline of Communication Studies, and prospective career choices afforded by a CMST degree). You are encouraged to visit the Communication Studies department website at: http://cfa.lmu.edu/programs/comm.htm.
4. Complete your application in a timely manner. Applications and requested materials are due no later than 5:00 p.m. Friday, September 13, 2019. We do not accept incomplete or late applications.

There are some important things that you must keep in mind when deciding whether to apply to transfer into the CMST major:

1. The CMST major requires that you have a minimum of 4 semesters remaining towards your degree at LMU to complete the major as a transfer student (NOT counting summer sessions). Additionally, we do not offer our lower division required courses over the summer. Study Abroad programs have few, if any, courses that count toward our major.

2. We expect you to be in residence at LMU (e.g., NOT Abroad) during your first semester with the major (Spring 2020). Any future plans to go abroad must be discussed (if accepted into the major) with your CMST advisor.

3. CMST courses are offered across all 5 days of the week and across all hours of the day. We do not provide capacity overrides to accommodate internship or work schedules. This may be different than the practices in other majors—but it is expected, in CMST, that you take classes 5 days a week. In addition, you should expect to take some 8 a.m. classes while in the major.

4. The CMST major is sequenced, with a series of pre-requisites guiding progression through the major. Exceptions will not be made in order to allow for Study Abroad, external scheduling commitments, or early graduation.

These expectations are in place in order to ensure that if your application is approved, your transition into the major goes smoothly, and that you are successful.
OVERVIEW

We value the education of the whole person and the importance of academic excellence. Due to the impacted nature of the department, we invite applications from current LMU students who wish to make CMST your first or second major. To make CMST your 1st or 2nd major you are required to complete a formal application process as follows:

1. Meet the deadline: Friday, September 13, 2019. (We will not consider incomplete or late applications).

2. Maintain a minimum GPA of 3.0. (Recommended GPA of 3.5). Note: You must have an LMU grade point average. If you are in your first semester at LMU and do not have an LMU grade point average, you will have to wait before applying to CMST.

3. Write a personal statement of purpose (double spaced and not exceeding 3 pages) to demonstrate your academic qualification and overall "fit" for the mission and goals of the CMST program. This will be evaluated for both content and writing skills.

4. Provide two original and signed letters of recommendation from LMU faculty. Letters should not be from work supervisors, athletic advisors or coaches, etc.

5. Submit a copy of your most current Degree Works Audit report. Contact Lisa Tanaka (Lugo) at lisa.lugo@lmu.edu with questions about this requirement.

6. Submit items 1-5 to Lisa Tanaka (Lugo) in Foley 340 during regular business hours.

The Department's Admissions Committee and the Department Chair will review all completed applications (Degree Works Audit report, statement of purpose and letters of recommendation) with care. Honoring an organic weighing principle, we will consider all indicators of academic excellence, preparedness and the overall "fit" with what our program has to offer.

Please review the entire CMST Undergraduate Transfer Application Packet carefully. Keep in mind that CMST is a heavily impacted department and we cannot guarantee that you will be admitted.

Applicants will be informed of our decisions via email approximately four weeks after the September 13, 2019 deadline.

Please direct all of your questions to the Department Chair, Dr. Michele Hammers (mhammers@lmu.edu) and Lisa Lugo (lisa.lugo@lmu.edu).

Thank you for your interest in our program.
PART I: GENERAL INFORMATION (Required and Confidential)

Name: _________________________________, ________________________________, _____
      (Last)               (First)        (MI)

Student I.D. #_________ - _______ - _______

Campus Box/or Local Address: ___________________________________________________
      City: _______________________________ Zip: ________________

Phone: (        ) ________-____________   Cell: (        ) _________-____________

E-mail: _________________________________________________

Current Major (transfer from): ____________________________________________________ or

☐ CMST as Second Major (if so, what is your 1st Major): _________________________________

Academic Year: ________________________________
      (FYS, So, Jr., or Sr.)

Current GPA: _________________
PART II: PERSONAL STATEMENT

Please attach a brief (3 page, double-spaced and typed) personal statement that presents an accurate and unique picture of you as an individual, with particular attention paid to your academic and career goals.

Our intent is to welcome into our major students who will most benefit from the unique intellectual, personal, professional and service opportunities provided by our curriculum. To this end, we ask that your personal statement include a clear articulation of how your current and future goals critically engage our department’s objectives, which can be found on the LMU Bulletin (about our program: http://bulletin.lmu.edu/communication-studies_0.htm) (about our classes: http://bulletin.lmu.edu/communication-studies.htm).
ACADEMIC PLANNER

CMST Major Lower Division Courses (12 Units)

_______ CMST 1600: Nature of Communication Theory*
_______ CMST 1700: Nature of Inquiry*
_______ CMST 2800: Advanced Public Communication*

See schedule of classes or university bulletin for pre-requisites
*Must be completed with a grade C or better

Three (3) of the following five (3 of 5) courses (12 Units)

_______ CMST 2100: Relational Communication*
_______ CMST 2200: Intercultural Communication*
_______ CMST 2300: Organizational Communication*
_______ CMST 2400: Contemporary Rhetorical Theory*
_______ CMST 2500: Media Studies*

See schedule of classes or university bulletin for pre-requisites
*Must be completed with a grade C or better

CMST Upper Division Requirements (20 Units)

Four (4) Advanced Course Topics

_______ CMST 3xxx: Advanced Course Topic
_______ CMST 3xxx: Advanced Course Topic
_______ CMST 3xxx: Advanced Course Topic
_______ CMST 3xxx: Advanced Course Topic

One (1) Senior Capstone course (1 of 2)

_______ CMST 4450: Rhetoric Capstone*, or
_______ CMST 4750: Qualitative Methods Capstone*

See schedule of classes or university bulletin for pre-requisites
*Must be completed with a grade C or better

### New Core Requirements

Core courses may be 3 or 4 units

- First Year Seminar
- Rhetorical Arts
- Quantitative/Mathematical Reasoning
- Theological Inquiry
- Philosophical Inquiry
- Studies in American Diversity
- Creative Experience
- Historical Analysis and Perspectives
- Nature of Science, Technology, and Mathematics
- Understanding Human Behavior
- Ethics and Justice (Upper division)
- Faith and Reason (Upper division)
- Interdisciplinary Connections

**Average Total** 42

### Elective Units Lower and Upper Division

- Elective
- Elective
- Elective
- Elective
- Elective
- Elective
- Elective
- Elective
- Elective
- Elective

**Average Total** 38

### New core Flags Requirements

- Writing (2 flags)
- Oral Skills
- Information Literacy
- Quantitative Reasoning
- Engaged Learning

### CMST Major Lower Division Requirements

(24 semester hours of lower division course work)
All CMST courses are 4-Units
See schedule of courses or bulletin for pre-requisites

- CMST 1600 Nature of Theory
- CMST 1700 Nature of Inquiry
- CMST 2800 Advanced Public Communication

**Three of the following five (3 of 5) courses**
- CMST 2100 Relational Communication
- CMST 2200 Intercultural Communication
- CMST 2300 Organizational Communication
- CMST 2400 Contemporary Rhetorical Theory
- CMST 2500 Media Studies

**Total**

### CMST Upper Division Requirements

(20 semester hours of upper division coursework)

**Four (4) advanced topic courses selected from among a list of approved 300-level courses**

- CMST 3100-3195
- CMST 3200-3295
- CMST 3300-3395
- CMST 3400-3495
- CMST 3500-3595
- CMST 3600-3695
- CMST 3700-3795

**Total**

**One (1) Senior Capstone course from among a list of approved 400-level courses**

- CMST 4100-4195
- CMST 4200-4295
- CMST 4300-4390
- CMST 4400-4495
- CMST 4500-4595
- CMST 4700-4795

*course offerings and topics will vary each semester.*

**Total**

### Total Units

- Core
- Major Requirements
- Electives

**Total** 124

This graduation checklist is typical. The sequencing and choices of courses must be decided in consultation with an advisor.

**Total Program:**
124 semester hours are required for graduation with the following distribution:

a). A maximum of 36 upper division semester hours in any one requirement; and
b) At least 45 semester hours are required from upper division offerings
c) Last 30 out of 36 units must be taken in residence